

Application for a premises licence to be granted under the Licensing Act 2003

PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST

Before completing this form please read the guidance notes at the end of the form. If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary.

You may wish to keep a copy of the completed form for your records.

I/We HAUGHLEY PARK LTD

apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in Part 1 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003

Part 1 – Premises details

WOOD ROAD SITE (Parish of Woolpit)			
HAUGHLEY PARK			
HAUGHLEY			
Post town	STOWMARKET	Postcode	IP14 3JY

Telephone number at premises (if any)	
Non-domestic rateable value of premises	Non Rated. Green Field, Wood Road, Woolpit.

Part 2 - Applicant details

Please state whether you are applying for a premises licence as **Please tick as appropriate**

- b) a person other than an individual *
 - i as a limited company/limited liability partnership please complete section (B)

* If you are applying as a person described in (a) or (b) please confirm (by ticking yes to one box below):

I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities; or

(B) OTHER APPLICANTS

Please provide name and registered address of applicant in full. Where appropriate please give any registered number. In the case of a partnership or other joint venture (other than a body corporate), please give the name and address of each party concerned.

Name HAUGHLEY PARK LTD
Address HAUGHLEY PARK HAUGHLEY STOWMARKET IP14 3JY
Registered number (where applicable) 04371323
Description of applicant (for example, partnership, company, unincorporated association etc.) LIMITED COMPANY

Part 3 Operating Schedule

When do you want the premises licence to start? **20 04 2022** (orASAP)

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If you wish the licence to be valid only for a limited period, when do you want it to end? **Not Limited**

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Please give a general description of the premises (please read guidance note 1)
The Wood Road Site is a grassland field without buildings. It has on its west side a two-way entrance on Wood Road, Woolpit. That becomes Warren Lane and connects to the A14 access road between exit-only J47a and the Stowmarket north J49. The field is bordered on the south by the A14 itself, and on the north and east by Woolpit Woods, part of the Haughley Park Estate (See attached plan). The entrance is already fairly wide, being used for timber extraction and the present gate is well back from the road but it is only 12ft wide so this will be replaced by two 10ft gates in the same place to create a two-lane entrance in order to ensure no tail-back of vehicles onto the road itself. The field has a usable area of about 24 acres. It is already regularly hired as a base for running and cycling daytime events with access to the woods and park. We are getting enquiries to use it for shows, sports and club events and enthusiast rallies. These can be one-day or weekend events with overnight camping, which may include evening entertainment at which licensed activities may take place. The field has a mains water supply but no other services. The nearest shopping, bus service and railway station are at Elmswell, about 2km away on roads fairly safe for cycling or walking.

Haughley Park Ltd is already licenced on the main park for up to 15 days of events up to 5000, but the attraction for us of using this site for ideally a larger number of smaller events is the separate entrance and the remoteness of the site, especially in relation to our main wedding and events venue business at Haughley Park Barn at the eastern end of the estate which uses the main entrance.

If 5,000 or more people are expected to attend the premises at any one time, please state the number expected to attend.

No. Capacity est. c. 2500
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What licensable activities do you intend to carry on from the premises?
(please see sections 1 and 14 and Schedules 1 and 2 to the Licensing Act 2003)

Provision of regulated entertainment (please read guidance note 2)

Please tick all that apply

- | | | |
|--|-------------------------------------|---|
| a) plays (if ticking yes, fill in box A) | <input type="checkbox"/> | x |
| b) films (if ticking yes, fill in box B) | <input checked="" type="checkbox"/> | |
| c) indoor sporting events (if ticking yes, fill in box C) | <input type="checkbox"/> | |
| d) boxing or wrestling entertainment (if ticking yes, fill in box D) | <input type="checkbox"/> | |
| e) live music (if ticking yes, fill in box E) | <input checked="" type="checkbox"/> | |
| f) recorded music (if ticking yes, fill in box F) | <input checked="" type="checkbox"/> | |
| g) performances of dance (if ticking yes, fill in box G) | <input checked="" type="checkbox"/> | |
| h) anything of a similar description to that falling within (e), (f) or (g)
(if ticking yes, fill in box H) | <input checked="" type="checkbox"/> | |
| <u>i) Provision of late night refreshment</u> (if ticking yes, fill in box I) | <input checked="" type="checkbox"/> | |
| <u>J) Supply of alcohol</u> (if ticking yes, fill in box J) | <input checked="" type="checkbox"/> | |

In all cases complete boxes K, L and M

A

Plays Standard days and timings (please read guidance note 7)			<u>Will the performance of a play take place indoors or outdoors or both – please tick</u> (please read guidance note 3)	Indoors	<input type="checkbox"/>
Day	Start	Finish		Outdoors	<input type="checkbox"/>
				Both	<input checked="" type="checkbox"/>
Mon			<u>Please give further details here</u> (please read guidance note 4) It is possible that a hirer may wish to incorporate a performance of some kind into an entertainment, e.g. a tribute band. It is likely that at least the performers would be in a covered area.		
Tue					
Wed			<u>State any seasonal variations for performing plays</u> (please read guidance note 5) Unlikely other than summer season		
Thur					
Fri	0900	2330	<u>Non standard timings. Where you intend to use the premises for the performance of plays at different times to those listed in the column on the left, please list</u> (please read guidance note 6) New Years Eve and All Bank Holidays until 24:00		
Sat	0900	2400			
Sun	0900	2330			

B

Films Standard days and timings (please read guidance note 7)			<u>Will the exhibition of films take place indoors or outdoors or both – please tick</u> (please read guidance note 3)	Indoors	<input type="checkbox"/>	
Day	Start	Finish		Outdoors	<input checked="" type="checkbox"/>	
				Both	<input type="checkbox"/>	
Mon			<u>Please give further details here</u> (please read guidance note 4) Outdoor cinema is a possibility, e.g. big screen, drive-in. Car capacity could not be more than about 200			
	0900	2330				
Tue						
	0900	2330				
Wed				<u>State any seasonal variations for the exhibition of films</u> (please read guidance note 5) Outdoor cinema is likely to be a summer evening event, though Spring, and Autumn and may be used, due to preferential light conditions		
	0900	2330				
Thur						
	0900	2330				
Fri			<u>Non standard timings. Where you intend to use the premises for the exhibition of films at different times to those listed in the column on the left, please list</u> (please read guidance note 6)			
	0900	2330				
Sat				New Years Eve and All Bank Holidays until 24:00		
	0900	2400				
Sun						
	0900	2330				

E

Live music Standard days and timings (please read guidance note 7)			<u>Will the performance of live music take place indoors or outdoors or both – please tick</u> (please read guidance note 3)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input checked="" type="checkbox"/>
Day	Start	Finish			
Mon			<u>Please give further details here</u> (please read guidance note 4) For example Picnic Concerts, classical, popular, dance or or jazz. Club evening dance band. Possibly marquee wedding receptions with evening dance band or disco. Music will predominantly be amplified		
	0900	2330			
Tue					
	0900	2330			
Wed			<u>State any seasonal variations for the performance of live music</u> (please read guidance note 5) Most likely in summer only		
	0900	2330			
Thur					
	0900	2330			
Fri			<u>Non standard timings. Where you intend to use the premises for the performance of live music at different times to those listed in the column on the left, please list</u> (please read guidance note 6)		
	0900	2330			
Sat			New Years Eve and All Bank Holidays until 24:00		
	0900	2400			
Sun					
	0900	2330			

F

Recorded music Standard days and timings (please read guidance note 7)			<u>Will the playing of recorded music take place indoors or outdoors or both – please tick</u> (please read guidance note 3)	Indoors	<input type="checkbox"/>
Day	Start	Finish		Outdoors	<input type="checkbox"/>
				Both	<input checked="" type="checkbox"/>
Mon			<u>Please give further details here</u> (please read guidance note 4) Possibly marquee wedding or club evening disco music Music would be amplified		
	0900	2330			
Tue					
	0900	2330			
Wed			<u>State any seasonal variations for the playing of recorded music</u> (please read guidance note 5) Events most likely in summer		
	0900	2330			
Thur					
	0900	2330			
Fri			<u>Non standard timings. Where you intend to use the premises for the playing of recorded music at different times to those listed in the column on the left, please list</u> (please read guidance note 6)		
	0900	2330			
Sat			New Years Eve and All Bank Holidays until 24:00		
	0900	2400			
Sun					
	0900	2330			

G

Performances of dance Standard days and timings (please read guidance note 7)			<u>Will the performance of dance take place indoors or outdoors or both – please tick</u> (please read guidance note 3)	Indoors	<input type="checkbox"/>	
Day	Start	Finish		Outdoors	<input type="checkbox"/>	
				Both	<input checked="" type="checkbox"/>	
Mon			<u>Please give further details here</u> (please read guidance note 4) It is unlikely that anyone will wish to hire these premises for a dance performance event, but the kind of events listed in H may want to provide evening food and dancing for the participants particularly those camping overnight.			
	0900	2330				
Tue						
	0900	2330				
Wed				<u>State any seasonal variations for the performance of dance</u> (please read guidance note 5) Only in summer		
	0900	2330				
Thur						
	0900	2330				
Fri				<u>Non standard timings. Where you intend to use the premises for the performance of dance at different times to those listed in the column on the left, please list</u> (please read guidance note 6) New Years Eve and All Bank Holidays until 24:00		
	0900	2330				
Sat						
	0900	2400				
Sun						
	0900	2330				

H

Anything of a similar description to that falling within (e), (f) or (g) Standard days and timings (please read guidance note 7)			Please give a description of the type of entertainment you will be providing As this is a venue location for hire, activities that do not fit into the above categories may be requested. This location could be suitable for local or club-level gatherings, e.g. Car Rallies, Young Farmers Camps, Field Sports events, Archery, Chainsaw competitions, Dog Shows, Horse Shows, Sheepdog Trials, Steam Rallies, etc. All might involve entertainment, demonstrations and/or amplified commentary.		
Day	Start	Finish	<u>Will this entertainment take place indoors or outdoors or both – please tick</u> (please read guidance note 3)	Indoors	<input type="checkbox"/>
Mon				Outdoors	<input type="checkbox"/>
	0900	2330		Both	<input checked="" type="checkbox"/>
Tue			<u>Please give further details here</u> (please read guidance note 4)		
	0900	2330	Basically outdoor, often with marquee, gazebos etc. Some may offer camping and evening entertainment for participants. It is likely that most of those will use amplification.		
Wed					
	0900	2330			
Thur			<u>State any seasonal variations for entertainment of a similar description to that falling within (e), (f) or (g)</u> (please read guidance note 5)		
	0900	2330			
Fri			Shows and rallies almost always in Summer. Running, cycling, orienteering etc also in winter.		
	0900	2330			
Sat			<u>Non standard timings. Where you intend to use the premises for the entertainment of a similar description to that falling within (e), (f) or (g) at different times to those listed in the column on the left, please list</u> (please read guidance note 6)		
	0900	2400			
Sun			New Years Eve and All Bank Holidays until 24:00		
	0900	2330			

I

Late night refreshment Standard days and timings (please read guidance note 7)			Will the provision of late night refreshment take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input checked="" type="checkbox"/>
Day	Start	Finish	<u>Please give further details here</u> (please read guidance note 4) Consumption at events will normally be on the premises. Off the premises is included in case we are hired to host a a food, wine or beer show/sales event.		
Mon	23:00	2330			
Tue	23:00	2330			
Wed	23:00	2330	<u>Non standard timings. Where you intend to use the premises for the provision of late night refreshment at different times, to those listed in the column on the left, please list</u> (please read guidance note 6) New Years Eve and All Bank Holidays until 24:00		
Thur	23:00	2330			
Fri	23:00	2330			
Sat	23:00	2400			
Sun	23:00	2330			

J

Supply of alcohol Standard days and timings (please read guidance note 7)			<u>Will the supply of alcohol be for consumption – please tick</u> (please read guidance note 8) Consumption at events will normally be on the premises in or from a marquee or similar. Off the premises is included in case we are hired to host a wine or beer event.	On the premises	<input type="checkbox"/>
				Off the premises	<input type="checkbox"/>
				Both	<input checked="" type="checkbox"/>
Day	Start	Finish	<u>State any seasonal variations for the supply of alcohol</u> (please read guidance note 5) Most likely in summer months. <u>Non standard timings. Where you intend to use the premises for the supply of alcohol at different times to those listed in the column on the left, please list</u> (please read guidance note 6) New Years Eve and All Bank Holidays until 24:00		
Mon	0900	2330			
Tue	0900	2330			
Wed	0900	2330			
Thur	0900	2330			
Fri	0900	2330			
Sat	0900	2400			
Sun	0900	2330			

State the name and details of the individual whom you wish to specify on the licence as designated premises supervisor (Please see declaration about the entitlement to work in the checklist at the end of the form):

Postcode	
Issuing licensing authority (if known) MID SUFFOLK DISTRICT COUNCIL	

K

Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children (please read guidance note 9).

None

L

Hours premises are open to the public Standard days and timings (please read guidance note 7)			<u>State any seasonal variations</u> (please read guidance note 5) none
Day	Start	Finish	<u>Non standard timings. Where you intend the premises to be open to the public at different times from those listed in the column on the left, please list</u> (please read guidance note 6) None
Mon	0800	0100	
Tue	0800	0100	
Wed	0800	0100	
Thur	0800	0100	
Fri	0800	0100	
Sat	0800	0100	
Sun	0800	0100	

M Describe the steps you intend to take to promote the four licensing objectives:

a) General – all four licensing objectives (b, c, d and e) (please read guidance note 10)

The Managing Director of Haughley Park Ltd, [REDACTED], who lives in the main house and has a Personal Licence will take the role of DPS himself. He will ensure and monitor the promotion of the four objectives.

At events with an attendance over 250, he will require that the person who sells alcohol will be the holder of a Personal Licence.

At events below an attendance of 250 the seller/s may be permitted to operate under the DPS's licence. He is provided with the main points of the licensing law. He is asked to supply appropriate credentials and required to sign that he understands and will uphold and promote the objectives.

Please see attached Annex for proposed Licence Controls and Frequency Restrictions

b) The prevention of crime and disorder

Please see attached Annex for proposed Licence Controls and Frequency Restrictions

c) Public safety

Please see attached Annex for proposed Licence Controls and Frequency Restrictions

d) The prevention of public nuisance

Please see attached Annex for proposed Licence Controls and Frequency Restrictions

e) The protection of children from harm

Checklist:

Please tick to indicate agreement

- I have made or enclosed payment of the fee. **(Please advise online payment details)**

Please see attached Annex for proposed Licence Controls and Frequency Restrictions


- I have enclosed the plan of the premises.
- I have sent copies of this application and the plan to responsible authorities and others where applicable. X
- I have enclosed the consent form completed by the individual I wish to be designated premises supervisor, if applicable.
- I understand that I must now advertise my application.
- I understand that if I do not comply with the above requirements my application will be rejected.
- [Applicable to all individual applicants, including those in a partnership which is not a limited liability partnership, but not companies or limited liability partnerships] I have included documents demonstrating my entitlement to work in the United Kingdom (please read note 15).

IT IS AN OFFENCE, UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION. THOSE WHO MAKE A FALSE STATEMENT MAY BE LIABLE ON SUMMARY CONVICTION TO A FINE OF ANY AMOUNT.

IT IS AN OFFENCE UNDER SECTION 24B OF THE IMMIGRATION ACT 1971 FOR A PERSON TO WORK WHEN THEY KNOW, OR HAVE REASONABLE CAUSE TO BELIEVE, THAT THEY ARE DISQUALIFIED FROM DOING SO BY REASON OF THEIR IMMIGRATION STATUS. THOSE WHO EMPLOY AN ADULT WITHOUT LEAVE OR WHO IS SUBJECT TO CONDITIONS AS TO EMPLOYMENT WILL BE LIABLE TO A CIVIL PENALTY UNDER SECTION 15 OF THE IMMIGRATION, ASYLUM AND NATIONALITY ACT 2006 AND PURSUANT TO SECTION 21 OF THE SAME ACT, WILL BE COMMITTING AN OFFENCE WHERE THEY DO SO IN THE KNOWLEDGE, OR WITH REASONABLE CAUSE TO BELIEVE, THAT THE EMPLOYEE IS DISQUALIFIED.

Part 4 – Signatures (please read guidance note 11)

Signature of applicant or applicant's solicitor or other duly authorised agent (see guidance note 12). **If signing on behalf of the applicant, please state in what capacity.**

Declaration	<ul style="list-style-type: none"> [Applicable to individual applicants only, including those in a partnership which is not a limited liability partnership] I understand I am not entitled to be issued with a licence if I do not have the entitlement to live and work in the UK (or if I am subject to a condition preventing me from doing work relating to the carrying on of a licensable activity) and that my licence will become invalid if I cease to be entitled to live and work in the UK (please read guidance note 15). The DPS named in this application form is entitled to work in the UK (and is not subject to conditions preventing him or her from doing work relating to a licensable activity) and I have seen a copy of his or her proof of entitlement to work, if appropriate (please see note 15)
Signature	
Date	15th February 2022
Capacity	Director

For joint applications, signature of 2nd applicant or 2nd applicant's solicitor or other authorised agent (please read guidance note 13). **If signing on behalf of the applicant, please state in what capacity.**

Signature	
Date	
Capacity	

Contact name (where not previously given) and postal address for correspondence associated with this application (please read guidance note 14)

Post town		Postcode	
Telephone number (if any)			
If you would prefer us to correspond with you by e-mail, your e-mail address (optional)			